



## **MP2 Maintenance – 2 Days**

### **Course Description**

This course provides detailed instruction of the Maintenance features of MP2. Equipment, Labor, work Order, Work Requests, Preventive Maintenance, Scheduling and SPM modules are covered in detail. Module functionality demonstrations and hands-on exercises give attendees a foundation of how to use MP2 to manage general maintenance functions.

### **Objectives**

After completing this course, participants should be able to perform the following tasks in MP2:

- ❖ Track equipment and asset information
- ❖ Create and update meters
- ❖ Enter labor, craft and timekeeping information
- ❖ Create and perform basic preventive maintenance tasks
- ❖ Create service contracts, nameplates and equipment variables
- ❖ Create WO Type and RFO/Failure Analysis codes
- ❖ Create and submit work requests
- ❖ Create, generate, schedule and close work orders
- ❖ View and print work reports
- ❖ Perform Work Order scheduling
- ❖ Setup Statistical Predictive Maintenance Module
- ❖ Setup Security

### **Who Should Attend?**

MP2 customers that are interested primarily in work functionality would benefit from attending this class. This course applies to new and existing customers using either MP2 v5.0/2000 or MP2 v6.0.

### **Prerequisites**

Class participants should possess a basic knowledge of Microsoft Windows and Microsoft Office.

### **HIGHLIGHTS:**

- ❖ **Review Equipment and Work Order functionality**
- ❖ **Configure a Task/PM system**
- ❖ **Setup Failure Analysis and Predictive Maintenance**
- ❖ **Setup Security**

## Day 1

### Introduction to MP2

### Basic Functionality

### Planning, Data Collection & Initial Setup

### Labor

- ❖ Crafts
- ❖ Employees
- ❖ Timekeeping

### Equipment

- ❖ Lookup Tables
- ❖ Location & Sub-locations
- ❖ Master Equipment Records
- ❖ Spare Parts List
- ❖ Meter Readings
- ❖ Components
- ❖ Service Contracts
- ❖ Nameplates
- ❖ Assets
- ❖ Equipment Variables
- ❖ Review Available Reports

## Day 2

### Tasks

- ❖ Planning PM System
- ❖ In-service Tasks
- ❖ Multiple Equipment Tasks
- ❖ Shadowing
- ❖ Meter Based Tasks
- ❖ Time Based Tasks
- ❖ Schedule Types
- ❖ Instruction Lists
- ❖ Generate Work Orders
- ❖ Review Available Reports

### Load Balancing Tasks via WO Projection Work Orders

- ❖ WO Lookup Tables
- ❖ Printing Work Orders
- ❖ Entering Information
- ❖ Quick Work Order Update
- ❖ Closing Work Orders
- ❖ Review Available Reports
- ❖ Work Order Processes
- ❖ Work Requests

### Work Order Scheduling

### Statistical Predictive Maintenance

### Failure Analysis/Reason for Outage

### Work Order Graphs & Reports

### Security

### Utilities Overview

### Registration

2374 Post Road, Suite 200

Warwick, RI 02886

401-921-5551

[lshalvey@isg-global.com](mailto:lshalvey@isg-global.com)

